



Organization of American States

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United States of America

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**FORTY-SIXTH REGULAR SESSION
OF THE OAS GENERAL ASSEMBLY
June 13 to 15, 2016
Santo Domingo, Dominican Republic**

INFORMATION BULLETIN

Delegations may download the documents from the website:

www.oas.org/46ga



1. Venue of the General Assembly

The forty-sixth regular session of the General Assembly of the Organization of American States (OAS) will be held from June 13-15, 2016, in Santo Domingo, Dominican Republic. The meetings will take place in the “*Salón de Conferencias*” of the Ministry of Foreign Affairs.



Ave. Independencia Nº 752, Estancia San Gerónimo,
Santo Domingo, Dominican Republic

2. National Coordination Office

His Excellency
Andrés Navarro García
Minister of Foreign Affairs of the Dominican Republic

The Honorable
Ms. Alejandra V. Liriano
Vice Minister of Foreign Affairs
For Foreign Policy Matters
National Coordinator

The Honorable
Mr. Miguel Fersobe
Ambassador, Director of Planning and Development
Deputy National Coordinator

The Honorable
Mr. Radhamés Rodríguez
Ambassador, Administrative Director
Deputy National Coordinator - Logistics and Organization

3. Lodging

Through the National Coordination Office, the Ministry of Foreign Affairs of the Dominican Republic has designated the following hotel for Heads of Delegation of the member states and up to 3 members of their official delegations.

Hotel	Rate US\$	Website
Sheraton Santo Domingo	Standard Single: US\$145.00 Double: US\$ 155.00 Club Single: US\$ 165.00 Double \$ 185.00 Junior Suite (Single/Double): US\$ 185.00 Suite (Single/Double): US\$ 245.00 Breakfast and Internet included	http://www.sheratonsantodomingo.com/
All rates are subject to 28% taxes (18% ITBIS vat tax and 10% tipping). *Reservations in this hotel must be made by May 13, 2016 .		

The Government of the Dominican Republic will defray accommodation costs for **4 nights only**, from June 12 to 16, 2016, for the Heads of Delegation of the member states. The National Coordination Office has blocked off three additional rooms per delegation in the Sheraton Hotel. Those temporary reservations need to be confirmed through the National Coordination Office's accommodation unit.

Each member of a delegation must pay his or her hotel bill (accommodation, consumption, and extras) directly, following usual hotel procedures.

To make hotel reservations, official delegations must fill in all sections of the **ACCOMMODATION AND TRAVEL DATA** form, available at the following link: 46agoea.mirex.gob.do and send it electronically to:

Ms. Carmen Cepeda

Counselor in charge of Accommodation

Telephone: (1-809) -987 -7001 ext. 7083

Cellphone: +01 -829-257-4347

Email: alojamiento.oea@outlook.com

Reservation requests will only be confirmed if they come with a current active credit card number, cardholder's name, and the card's expiration date and security code.

Additional hotels: Reservations in other hotels must be arranged directly with the Coordination of Accommodation Office. Basic information regarding other hotels may be found at: 46agoea.mirex.gob.do/hoteles.

Each delegation, without exception, must indicate its accommodation requirements by MAY 13, 2016. After that date, the Ministry of Foreign Affairs will be unable to guarantee the availability of rooms and special rates arranged with the hotels selected for the General Assembly, and its blocked reservations will be canceled automatically.

4. Infodesk

In each of the official hotels, there will be an information desk at which participants can obtain further details regarding transportation routes and departure times to and from the General Assembly venue, hours for registration and late accreditation, and general information on the city of Santo Domingo.

5. Luggage labels

All delegations are asked to use the luggage labels that the OAS will provide in advance, in order to facilitate arrival and departure procedures in Santo Domingo.

6. Requirements for entering and leaving the country

The following link 46agoea.mirex.gob.do contains information regarding the requirements for entering the Dominican Republic.

7. Arrival at the airport

The Government of the Dominican Republic will have personnel to welcome members of official delegations at the “Dr. José Francisco Peña Gómez” International Airport of the Americas in Santo Domingo.

8. Transportation

The Government of the Dominican Republic will provide as a courtesy individual transportation facilities for the Heads of Delegation of OAS member states, from arrival till departure. It will also provide collective transportation for all accredited delegates: (a) from the airport to the officially designated hotels and vice versa; and (b) from the official hotels to the General Assembly venue, and vice versa. Routes and timetables will be posted in due course.

9. Accreditation

Official delegations of member states, permanent observers, and special guests must send their letters of accreditation in PDF format and by email only to the following address:

Office of the General Assembly Secretariat

E-mail address: oearegistroag@oas.org

10. Registration of participants

Once delegations have completed their accreditation process, they must register online at: <http://www.oas.org/46ga>. The registration form will be posted as of April 18, 2016.

Both late registration of official delegations and the delivery of IDs will take place on June 11, 2016, in the Da Vinci room at the Sheraton Hotel in Santo Domingo, starting at 8:30 a.m. and continuing uninterruptedly through to 5:30 p.m.

For security reasons, the I.D.s will be required for all General Assembly activities. The delegations and other participants are asked kindly to present a copy of their official credentials when registering.

11. Working languages and documents

The General Assembly working meetings will be conducted in the official languages of the Organization: Spanish, English, French and Portuguese, for all of which simultaneous interpretation will be provided. Given that greening measures are still in place in the Organization, the printing of documents will be restricted. Delegates are urged to download the General Assembly documents from the website <http://www.oas.org/46ga> and to keep them for all meetings.

12. Further information:

For any queries regarding the information provided in this Bulletin or for further information, please submit your inquiry by email to the following address coordinacionAG@oas.org, or visit the website: <http://www.oas.org/46ga>.